



Once logged in you will see your employee page. You will see Welcome, (Your Name)

Welcome, Maria.

Your open enrollment is complete. You have 2 days to make a change to your selections.

 [Update Benefits >](#)



Profile

Update personal information



Benefits

View and manage your benefits



Required Tasks

Complete required company tasks



Resources

Find other information

Yours will say "Start Benefits" if you have not begun the enrollment

News & Articles

Title	Posted
CDS is now on LinkedIn!	06/18/2018
Legal Shield Elections	06/18/2018
June Staff Anniversaries!!!	06/11/2018

Compliance Documents

Title	Posted
Benefit Enrollment Guide 2018-2019	06/12/2018
Employee Handbook	05/17/2018
Reliance Standard EOI Form	06/11/2016

Contacts

No HR contacts have been configured



PROFILE ▾

- Personal Information
- ✓ Dependent Information

BENEFITS ▾

- ✓ Medical
- ✓ Dental
- ✓ Vision
- ✓ Life
- ✓ Short-Term Disability
- ✓ Long-Term Disability
- ✓ Voluntary Life
- ✓ Accident
- ✓ Cancer
- ✓ Critical Illness
- ✓ Medical Bridge
- ✓ Legal
- ✓ Sick Leave Pool
- ✓ Flexible Spending Account
- ✓ Dependent Care Spending Account

FORMS ▶

SUMMARY ▶

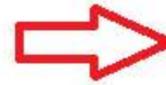
Personal Information

First Name	<input type="text" value="Maria"/>
Middle Name	<input type="text" value="Female"/>
Last Name	<input type="text" value="Montenegro"/>
Suffix	<input type="text" value="--Select--"/>
Preferred Name	<input type="text"/>
Gender	<input type="radio"/> Male <input checked="" type="radio"/> Female
Date of Birth	<input type="text" value="██████████"/>
SSN	<input type="text" value="██████████"/>
Tobacco User	<input type="radio"/> Yes <input checked="" type="radio"/> No
Address 1	<input type="text" value="████████████████████"/>
Address 2	<input type="text"/>
City	<input type="text" value="██████"/>
State	<input type="text" value="Florida"/>
County	<input type="text" value="--Select--"/>
Zip Code	<input type="text" value="████████"/>
Phone Number	<input type="text" value="██████████"/>
Email Address	<input type="text" value="██████████"/>

This is the first screen you will see once you click "Start Benefits"/ "Update Benefits"

Update your contact information.

The blue circle with the check mark means you have hit "Save and Continue" at the bottom of each section.





PROFILE

BENEFITS

- Medical
- Dental
- Vision
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- Short-Term Disability
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FORMS

SUMMARY

Vision

Who am I enrolling?

Myself

Which plan do I want?

Vision

\$2.72 Effective on 07/01/18
Employee
Cost per pay period
selected
Select Plan if you wish to enroll

compare | details

backdate the election?

Save & Continue

Don't want this benefit?

MY SELECTIONS

Open Enrollment:
Vision
\$2.72 per pay

Current:
Vision
\$2.72 per pay

This section helps you compare your "current" payment per pay period with the upcoming payment

HELPFUL RESOURCES

Vision Policy

If you don't want to enroll click "Don't want this benefit"

Once you have either clicked "select plan" or "don't want.." click save and continue.



- PROFILE ▾
- BENEFITS ▾
 - Medical
 - Dental
 - Vision
 - Life
 - Short-Term Disability
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- FORMS ▾
- SUMMARY ▾

Accident

If you are not seeing this when you get to this portion change your browser to Google Chrome or Mozilla Firefox

Accident Insurance

WHY BUY? This is your Coverage Overview. Listed below are the options available to you. Click on the button next to each option to apply for coverage. If you have any existing coverages, they too will be listed. For existing coverages, click on the button next to each option to view or change the coverage.

BENEFITS AND FEATURES

COVERAGE OVERVIEW

MY BENEFITS

New Coverage	Deduction Cost	Available Action
Maria		<input type="button" value="Get A Quote"/>

Click Get a Quote to apply for coverage.

New Coverage Cost Per Deduction Period: \$0.00



Click on "Get a quote"

**Colonial Benefits:
From "Accident to
Medical Bridge"**



- PROFILE ▾
- BENEFITS ▾
 - Medical
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- FORMS ▾
- SUMMARY ▾

Accident **If you clicked "Get a quote" you will see this page next.**

+ Accident Insurance

Get A Quote for Accident Care

To get a quote, please select from the options below. Additional requests for information may appear after some selections are made. When you are satisfied with your choices, click "Save this Quote" and you will proceed to the next screen where you may choose to apply for coverage. Coverage details and an [Outline of Coverage](#) will be available on the following screen.

Who is Covered ?

- Employee
- Employee and Spouse
- Employee and Dependents
- Employee, Spouse and Dependents

Primary Coverage

On/Off-Job Accident Coverage ? \$8.31

Optional Benefits

Annual Health Screening Benefit ? \$0.81

Tax Status ?

This will be a Pre-Tax deduction.

Total Cost per Deduction: \$8.31

[Return to Coverage Overview](#) [Save this Quote](#)

Select who you want covered

Don't forget to click save :)

- PROFILE ▾
- BENEFITS ▾
 - Medical
 - Dental
 - Vision
 - Life
 - Short-Term Disability
 - Long-Term Disability
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- FORMS ▾
- SUMMARY ▾

Legal

Who am I enrolling?

Myself

Which plan do I want?

A: Legal Plan Only

\$7.36 Effective on 07/01/18
Employee

Cost per pay period

[select plan](#)

[compare](#) [details](#)

B: ID Theft Protection Only

\$4.13 Effective on 07/01/18
Employee

Cost per pay period

[select plan](#)

[compare](#) [details](#)

C: Legal Plan & ID Theft Protection Combined

\$11.49 Effective on 07/01/18
Employee

Cost per pay period

[select plan](#)

[compare](#) [details](#)

MY SELECTIONS

Open Enrollment:
Benefit declined: Not Interested

Current:
Benefit declined: Not Interested

*** If you choose to elect Legal Plan options remember there is an extra step after selecting the plan here:**

Go to: www.legalshield.com/info/cdsfl to actually enroll for this benefit.



- PROFILE ▾
- BENEFITS ▾
- FORMS ▾
 - Medical PCP Information
 - Life Beneficiary

Medical PCP Information

Primary Care Physician

Use the links below to add or update Primary Care Physician Information for you and your enrolled dependents.

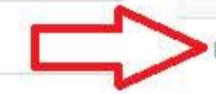
[Primary Care Physician Directory Web Site](#)

Click on the link to find your doctor. Review the next page to get more info

	Name	Relationship	PCP ID	PCP Name	Current Patient
Update	Maria Montenegro		[REDACTED]	[REDACTED]	Yes

PCP ID = NPI#

[Continue](#)



You will see either "Add" or "Update" click here to enter your doctor's name and NPI#

Microsoft Office Home | Mail - Maria_Monteneg... | My Tasks in cdsfl.org | Primary Care Physician | Find a Doctor & More | Find a Doctor & More

Secure | https://providersearch.floridablue.com/providersearch/pub/index.htm

Apps | Microsoft Office Home | CDS Intranet | My Tasks in cdsfl.org | Background Screenin... | Coastal MRO | Summit Worker's Co | Employee Navigator | fileprint | License Verification | New Hire Reporting | E-Verify: Login | Motor Vehicle Repor | Other bookmarks



If you followed the link on the previous page this is what you will see. Scroll down to "Just Browsing? Select a Plan"

User ID

Password

[Member Registration](#)
[Forgot User ID or Password?](#)

Just browsing?
Not a problem. Simply [click here](#) to get started searching for doctors within Florida.

Secure Login

 **Please Note:** For the most accurate results regarding which pharmacy locations are covered by your plan, please log into your member account. 

Just Browsing? Select a Plan

Find a provider that accepts your plan by selecting from the dropdown list below, or login your Member Account, and we will access your plan for you.

Select...

Select...

Medicare Plans

- Advantage65 (Medicare Supplement)
- Advantage65 - Premier Select B & D (Medicare Supplement)
- Advantage65 - Select B & D (Medicare Supplement)
- Advantage65 - Select E (Medicare Supplement)
- BlueMedicare Choice (Regional PPO)
- BlueMedicare Classic (HMO) and Classic Plus (HMO)
- BlueMedicare Complete (HMO SNP)
- BlueMedicare Complete Rx (PDP) and Premier Rx (PDP)
- BlueMedicare Group PPO (Employer PPO)
- BlueMedicare Preferred (HMO) and Preferred HMO (HMO SNP)
- BlueMedicare Preferred POS (HMO POS)
- BlueMedicare Premier (HMO)
- BlueMedicare Select (PPO)
- BlueMedicare Supplement Select (Medicare Supplement)

Health Plans

- BlueCare (HMO)
- BlueCare HMO with Dental and Vision
- BlueCare HMO with Vision



Click on Bluecare HMO and then Click search.

You will see search fields once the page loads.

Field to enter at the next screen: Enter your doctors name, location, provider type. Click "search now"



feedback



Find a Doctor & More

[Change Plan](#)

[← Back](#)

AKEY, ANGELI M., MD

Internal Medicine
(352) 332-6680

[Email](#) | [Save/Print](#)



Provider # 41504

NPI # 1437137809

Accessible

Contact Information & Locations

6228 NW 43RD ST
STE B
GAINESVILLE, FLORIDA 32653
(352) 332-6680
[Map Location](#)

Gender: Female

Accepting new (all) patients

Sees Patients: All Ages

Office Hours (Please verify hours with this office.)

Day	Hours
Monday	07:00 AM - 04:00 PM
Tuesday	07:00 AM - 04:00 PM
Wednesday	07:00 AM - 04:00 PM
Thursday	07:00 AM - 04:00 PM
Friday	08:00 AM - 04:00 PM

To view more information about this provider at The Florida Department of Health, please [click here](#).

For information about Board Certification, visit [American Board of Medical Specialties](#).

History/Credentials

Contracted Specialties

- Internal Medicine

Physician Group Affiliations

[NORTH FLORIDA INTERNAL MEDICINE PA](#)

feedback

Find a Doctor & More

[Change Plan](#)

[← Back](#)

AKEY, ANGELI M., MD

Internal Medicine

(352) 332-6680



Once you selected from the drop down list and found your doctor. Click on their name highlighted in Blue.

You will then see this page. You need their NPI number for the "PCP ID" on employee navigator. Once you have copied down the NPI Number return to your Employee Navigator tab above.

[Email](#) | [Save/Print](#)



Provider # 41504

NPI # 1437137809

Contact Information & Locations

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STE B
GAINESVILLE, FLORIDA 32653
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feedback



- PROFILE ▾
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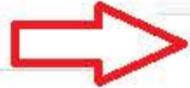
Medical PCP Information

Primary Care Physician

Use the links below to add or update Primary Care Physician Information for you and your enrolled dependents.

[Primary Care Physician Directory Web Site](#)

Name	Relationship	PCP ID	PCP Name	Current Patient
Maria Montenegro		[REDACTED]	[REDACTED]	Yes



Once you have entered your Primary Care Physician's Information click "Continue"

Continue



PROFILE ▾

BENEFITS ▾

FORMS ▾

SUMMARY ▾

→ Enrollment Summary

Enrollment Summary

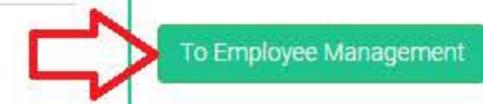
Below is a summary of your elections and cost for the upcoming plan year. If you have any questions about your enrollment or would like to make changes, please contact HR.



Print yourself a copy

Acknowledged and Submitted

Open Enrollment: Complete Enrollment completed on Friday, June 15, 2018 12:35 PM



You will see "Agree" on this green button. Review your elections below and then click "Agree" if you are happy with your elections.

Enrolled Plans

Plan Type	Carrier	Plan Name	Coverage	Effective	Cost Per Pay	Benefit
Medical	Blue Cross Blue Shield of Florida	Silver Plan 2018-19	[REDACTED]	07/01/2018	[REDACTED]	
Dental	Guardian	Guardian Value Plan	[REDACTED]	07/01/2018	[REDACTED]	
Vision	Advantica	Vision	[REDACTED]	07/01/2018	[REDACTED]	
Life	Reliance Standard	Group Term Life	Employee	07/01/2018	\$0	\$15,000
Long-Term Disability	Reliance Standard	Long Term Disability	Employee	07/01/2018	\$0	\$1,508

Total Cost Per Pay Period

[REDACTED]

Declined Coverage

Plan Type	Plan Name	Reason
Short-Term Disability		Not Interested
Voluntary Life		Not Interested
Colonial Life	Accident	Not Interested
Colonial Life	Cancer	Not Interested
Colonial Life	Critical Illness	Not Interested